

No. A-35021/6/2015-PE.II

Government of India
Ministry of Shipping
(PHRD Division)

Transport Bhawan, 1, Parliament Street
New Delhi 110001

Dated the 22nd July, 2015

To
The Chairman,
All Major Port Trust


Subject: Proposal for Project Management Programme for the officials
of the Ministry of Shipping reg.

Sir,

Ministry of Shipping invites Expression of Interest (EOI) from Institution of National/International repute dealing with training/capacity of senior officers in Government Sector, Officers of Ports and CPSEs. EOI may be given wide publicity and may be put up on website of your organisation. A copy of the EOI is enclosed.

Encl: A/A

Yours faithfully,


(Anurag Sharma)

Under Secretary to the Government of India
Tel/Fax: 23719492

Copy with request to put the EOI on website to:

- 1 Managing Director, Indian Port Association, New Delhi
- 2 Sr. Tech Dir, NIC

Expression of Interest (EOI)

Ministry of Shipping, Government of India invites Expression of Interest (EOI) from Institution of National/International repute dealing with training/capacity building of senior officers in Government Sector, officers from Ports and other CPSEs.

2 The Institutions should have a strong track record of atleast five consecutive years in running academic and executive education programs in the field of Project Management, Public Private Partnership, Information Technology Management, Human Resource Development & Management. It should also have qualified & experienced faculty well versed in the respective subject areas.

3 The syllabus of project management should be considered as comprehensive enough to cover various aspects of behavioural, contextual and technical competencies. Suggestive topics to be covered during the course are enclosed. At the end of the training programme based on the syllabus given, there should be an exam leading to the Certificate in Project Management (CIPM). Without exam, it is difficult to know the extent of knowledge acquired in the classroom. The Exam of fairly robust nature with duration of 2 to 3 hours shall be conducted on the last day.

4. The budgetary quotes shall be submitted for conducting 5-6 days of face to face programme. The other specifications which you may like to keep in view are:

- i. The place of training will be New Delhi or in the NCR of Delhi.
- ii. You should also include the cost of design, conduct and delivery of programme alongwith documentation plus handouts etc.
- iii. The cost of certification exam should be built into your budgetary cost.
- iv. For commonality of budgetary quotes, you can assume 6 days training programme.
- v. Quote the rate per person based on a batch of 20 participants.
- vi. The Professional fee of expert faculty can also be built into your programme.

5 Separate quotes may be given in case the Ministry provides the venue and lunch/tea for trainers and participants and in case of venue is to be provided by the training institution. If the venue is to be provided by the training institution, the case of residential and non-residential participants may be quoted separately. Details of accommodation and other amenities may include:

Residential participant: Single occupancy basis in air condition executive room, full boarding, usage of library and internet, computer lab facility, etc.

Non-residential participant: Mid morning/afternoon/evening tea/coffee with snacks and lunch, usage of library and internet, computer lab facility, etc.

Suggestive topics to be covered during the course

1. Fundamentals of Project Management – Conceptualization & Planning Projects
2. Project Scheduling
3. Project Performance Measurement & Control
4. Project Financing
5. Integrate, Delivers & Closeout
6. Public-Private Partnership – Overview
7. Port Specific Challenges
8. Development of leadership qualities