



வ.உ.சிதம்பரனார் துறைமுக ஆணையம்  
वी.ओ. चिदम्बरनार पत्तन प्राधिकरण  
V.O.Chidambaranar Port Authority  
(Ministry of Ports, Shipping & Waterways, Government of India)  
Administrative Office, Harbour Estate, Tuticorin -628 004  
Tamilnadu

Certificate under :  
IMS - ISO 9001:2015; ISO 14001:2015 &  
ISO 45001:2018 and ISPS compliant Port

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NO. GAD-EST10ESTC(EST)/6/2024-GADSRDS/5592/D. <sup>of</sup> 2342 Date: 05.06.2024

To  
The Chairperson,  
All Major Port Authorities.

Sub: Filling up of the post of Traffic Manager (post code : TR-TMR-01) in the scale of pay of Rs. 100000-260000 by absorption through composite method in VOC Port Authority -- reg.

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Sir,

Applications are invited for filling up of one post of Traffic Manager (post code : TR-TMR-01) in the Class I Scale of Pay of Rs. 100000-260000 (Rs.43200-66000 pre-revised) in V.O.Chidambaranar Port Authority by absorption through composite method from the Officers of Major Port Authority fulfilling the eligibility criteria prescribed in the Recruitment Rules. The copy of Recruitment Rules is enclosed as **Annexure-I**.

2. The selection is by merit for which the bench mark in overall grading in the APARs will not be below "Very Good".

3. The eligible and willing officers, who satisfy the provisions of the Recruitment Rules for the post of Traffic Manager, may submit their application through "**Online Applications Portal (OAP)**" of the Ministry website <http://onlinevacancy.shipmin.nic.in>. after registering themselves in the portal and thereafter, a printout of the filled up online applications and the application in the prescribed proforma enclosed as **Annexure- II** along with the following documents may be sent in an envelope, superscribing "Application for the post of Traffic Manager in V.O.Chidambaranar Port Authority", addressed to The Secretary V.O.Chidambaranar Port Authority, Tuticorin-4 so as to reach on or before 19/07/2024

- i. Copies of APARs for the last 5 years, duly attested by the Officer not below the rank of Dy.HOD on each page.
- ii. A statement showing year wise availability of ACRs/APAR and grading duly signed by Dy. Chairman/Chairman as per Ministry's letter No.A-12022/10/05-PE-I dtd.01.02.2007. If the ACR/APAR of a particular year/period is not available, "No report certificate" may be furnished.
- iii. Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- iv. No objection certificate from the respective Port.
- v. Certificate by the Head of the Office of the applicant in **Annexure - III**

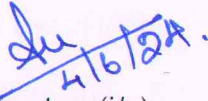


- vi. An undertaking of the applicant not to withdraw his/her candidature, if selected.
- vii. Vigilance/ Administrative Clearance of the applicant is to be furnished in the format in **Annexure – IV** prescribed by the Ministry of Ports, Shipping & Waterways vide letter No.A-12022/10/2005-PE.I dated 27<sup>th</sup> August 2010 copy enclosed.
- viii. The veracity of the qualification certificates and the recognition of the degree obtained by the applicant may be ensured and certified.
- ix. Two recent passport size colour photographs in a sealed envelope. (02 Nos).
- x. Port Official who withdraws his/her candidature for the post after selection will be liable for debarment from future selection to HoD level posts in all Major Port Authority for a period of two years.
- xi. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.
- xii. The crucial date for determining the eligibility criteria as regards to the qualification, experience, age etc will be as on the last date prescribed for receipt of applications.

4. Incomplete application or application received after the due date will not be considered.

Encl.:As stated.

Yours sincerely,

  
4/6/24  
Secretary(i/c)

**Copy to:**

1. The Under Secretary to the Govt of India, (PHRD Division) Ministry of Ports, Shipping and Waterways for information. A soft copy of the detailed vacancy circular is also sent to Ministry at the email address of rajiv.nayan@nic.in for necessary posting on Ministry of Ports, Shipping and Waterways website.
2. Managing Director, Indian Port Association, New Delhi – 110003 for uploading vacancy in IPA's Website.
3. PA to Traffic Manager, VOCPA – for circulation among eligible officers in the Department
4. Notice Board



## Annexure I

## RECRUITMENT RULES FOR CALSS I POSTS OF TRAFFIC DEPARTMENT, V.O.CHIDAMBARANAR PORT AUTHORITY

Name of the post	Number of post	Classification	Scale of Pay (Rs )	Whether selection by merit or selection-cum seniority or Non selection post	Age limit for direct recruits	Whether benefit of added years of service is admissible under Rule 30 of the Central Civil Services (Pension)Rules,1972	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Chief General Manager (Traffic) / General Manager (Traffic)	1	Class -I (HOD)	Rs.100000- 260000  (Rs. 43200 – 66000 pre-revised)  (Elevated to the scale of pay of Rs.120000-280000 after 3 years regular service with the approval of the Central Government and will be re-designated as Chief General Manager (Traffic)).	Selection by merit	45	No	<b>Essential:</b> (i) A degree from a recognized University. (ii) Fifteen years experience in Shipping/Cargo Operations/Railway Transportation in Executive cadre in an Industrial/Commercial/Government Undertaking.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of Recruitment, Whether by Direct Recruitment or by Promotion or by Deputation/absorption and percentage of the posts to be filled by various methods.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)
Age: No Qualification: yes	Not applicable	By absorption through composite method failing which by deputation and failing both by direct recruitment.	For absorption through composite method Officers holding posts in the Scale of Pay of Rs. 80000-220000 with 3 years' regular service in the Traffic Department in a Major Port Authority will be eligible.  For deputation, Officers holding the post of General Manger (Traffic) or its equivalent post in the scale of pay of Rs. 100000-260000 and above or Deputy General Manager (Traffic) or its equivalent post in the Scale of Pay of Rs.80000-220000 and above with 3 years regular service in Traffic Department in Government/ Semi Government/Public Sector Undertaking / Autonomous Bodies (Other than Major Port Authorities) will be eligible.  The selection is by merit for which the bench mark in overall grading in the APARs will not be below "Very Good".	(i) Joint Secretary (Ports of the Ministry of Shipping –Chairman (ii) Chairman/Deputy Chairman of the Port – Member (iii) Any other Port Chairman or an officer having wide experience in the field to be nominated by the Ministry of Shipping (iv) Representative of Scheduled Caste/Scheduled Tribes/Other Backward Classes nominated by Ministry of Shipping.	



Application for the post of Traffic Manager in V.O.Chidambaranar Port Authority by  
absorption through composite method

PROFORMA

1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC/UR :
5. Address for communication  
with Telephone/Mobile No. :
6. Academic and Professional Qualification:

Affix passport  
size  
photograph

Exam/Degree	Year of Passing	Name of Instt./ Board/ University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

7. Employment History and Experience:

Name of the Ministry/ Dept./ Govt. organisation/ Autonomous Body/ company/ Corporation	Designation	Pay scale	Whether post is held on regular or ad-hoc basis	Period with date, month & year		Nature of work in brief
				From	To	

(Attach separate sheet, if required)

8. Please mention details of appreciation/  
Outstanding work done, if any, which  
was duly recognised by the higher authority

9. Enclosures (Please mention) :

10. Declaration:

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, the candidature will not be withdrawn:

Place:

Signature.....

Date :

Name and Address of the applicant.....

Certificate to be given by the Head of Office of

Shri / Smt .....

Designation .....

1. It is certified that the particulars furnished by the Officer are correct and he/ she is fulfilling the eligibility criteria.
2. The veracity of the qualification certificates and caste certificate submitted by the applicant are ensured and certified.
3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
4. His / her integrity is certified.
5. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.
6. Copies of APARs for the last 5 years are enclosed.

Dated:

Signature of the forwarding authority  
along with office seal.

ANNEXURE - IV

Particulars of the officer for whom vigilance Comments/clearance is being sought  
(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :

7. Positions held (during the ten preceding years)

Sl. No.	Designation & Place of Posting	From	To

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(\*):
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty(\*):
11. Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date.(If so, details to be furnished including reference no., if any, of the Commission) :
12. Is any action contemplated against the Officer as on date (if so, details to be furnished) (\*):

Date:

(Name & Signature)

(\*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.