



ISO 9001:2008, ISO 14001:
2004 & ISPS COMPLIANT PORT

வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக் கழகம்
व.उ.चिदम्बरनार पत्तन न्यास

V.O.CHIDAMBARANAR PORT TRUST
(MINISTRY OF SHIPPING, GOVERNMENT OF INDIA)
ADMINISTRATIVE OFFICE, HARBOUR ESTATE, TUTICORIN 628 004,
TAMIL NADU



SAGARMALA
PORT-LED PROSPERITY

No. GAD-OGAG1-EST-FACAO-V1-20 (18103)/D 1715

Date:21.10..2020

To
Chairman,
All Major Port Trusts.

Sub : Filling up of the post of Financial Adviser and Chief Accounts Officer(post code FN-FAC-01) in the scale of pay of Rs. 100000-260000 (Rs.43200-66000 pre -revised) by absorption through composite method in VOC Port Trust -- reg

Sir/Madam,

Applications are invited for filling up of one post of Financial Adviser and Chief Accounts Officer (post code FN-FAC-01) in the Class I Scale of Pay of Rs. 100000-260000 (Rs.43200-66000 pre -revised) in V.O.Chidambaranar Port Trust by absorption through composite method from the Officers of Major Port Trusts fulfilling the eligibility criteria prescribed in the Recruitment Rules. The copy of Recruitment Rules is enclosed as **Annexure-I**.

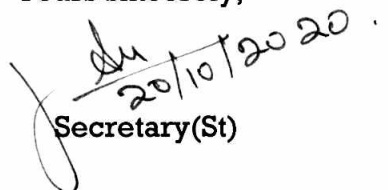
2. The Selection is by merit for which overall grading in the ACRs/APARs will not be below "Very Good".
3. The eligible and willing officers, who satisfy the provisions of the Recruitment Rules for the post of Financial Adviser and Chief Accounts Officer may submit their application through " **Online Applications Portal (OAP)**" of the Ministry of Shipping website <http://onlinevacancy.shipmin.nic.in>. after registering themselves in the portal and thereafter, a printout of the filled up online applications and the application in the prescribed proforma enclosed as **Annexure- II** along with the following documents may be sent in an envelope, superscribing " Application for the post of Financial Adviser and Chief Accounts Officer in V.O.Chidambaranar Port Trust, addressed to The Secretary, V.O.Chidambaranar Port Trust, Tuticorin-4 so as to reach on or before **05.12.2020**.

- i) Copies of APARs for the last 5 years, duly attested by the Officer not below the rank of Dy.HOD on each page.
- ii) A statement showing year wise availability of ACRs/APAR and grading duly signed by Dy. Chairman/Chairman as per Ministry's letter No.A-12022/10/05-PE-I dtd.01.02.2007. If the ACR/APAR of a particular year/period is not available, " No report certificate" may be furnished.
- iii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- iv) No objection certificate from the respective Port.
- v) Certificate by the Head of the Office of the applicant in **Annexure-III**
- vi) An undertaking of the applicant not to withdraw his/her candidature, if selected.
- vii) Vigilance/ Administrative Clearance of the applicant is to be furnished in the format in **Annexure - IV** prescribed by the Ministry of Shipping vide letter No.A-12022/10/2005-PE.I dated 27th August 2010 copy enclosed.
- viii) The veracity of the qualification certificates and the recognition of the degree obtained by the applicant may be ensured and certified.
- ix) Two recent passport size colour photographs in a sealed envelope. (02 Nos).
- x) Port Official who withdraws his/her candidature for the post after selection will be liable for debarment from future selection to HoD level posts in all Major Port Trusts for a period of two years.
- xi) If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.
- xii) The crucial date for determining the eligibility criteria as regards to the qualification, experience, age etc will be as on the last date prescribed for receipt of applications.

4. Incomplete application or application received after the due date will not be considered.

Encl.: As stated.

Yours sincerely,


20/10/2020
Secretary(St)

EXISTING RECRUITMENT RULES FOR CLASS I POSTS OF FINANCE DEPARTMENT, V.O.C PORT TRUST

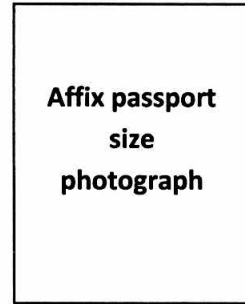
Annexure I

Name of the post	No. of posts	Classification	Scale of pay (Rs)	Whether Selection by merit or Selection-cum-seniority or Non-selection post	Age limit for direct recruits	Whether benefit of added years of service is admissible under rule 30 of the Central Civil Services (pension) Rules, 1972	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation if any	Method of recruitment, whether by direct recruitment or by deputation/ absorption and percentage of the post To be filled by various methods	In case of recruitment by promotion/ deputation absorption grades from which promotion/ deputation/ absorption, to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
Financial Adviser and Chief Accounts Officer	1	Class I	Rs.100000-260000 (Rs.43200-66000 pre-revised/ Rs.18500-450-23900 pre-pre revised)	Selection by merit	45	No	Essential: (i) Member of Institute of Chartered Accountants of India Or of Institute of Cost and Works Accountants of India (ii) Fifteen years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Government Undertakings.	Age: No Qualification: yes	Not applicable	By absorption through composite method failing which by deputation failing both by direct recruitment	For absorption through composite method, officers holding the post of Financial Adviser and Chief Accounts Officer or officers holding post in the scale of pay of Rs.90000-240000 (Rs.36600-62000 pre-revised) Rs. 17500-22300 pre-pre revised) with 2 years service in the grade or officers holding the posts in the scale of pay of Rs.80000-220000 (Rs.32900-58000 pre-revised/ Rs. 16000-20800 pre-revised) with 3 years regular service in the grade in the Finance Department of a Major Port Trust will be eligible. For Deputation, officers holding the post of Financial Adviser and Chief Accounts Officer or officers holding post of Senior Deputy Chief Accounts Officer and the post of Financial Adviser and Chief Accounts Officer in the Finance Department in the scale of pay of Rs.80000-220000 (Rs.32900-58000 pre-revised/ Rs. 16000-20800 pre-revised)and above in Government/Semi Government / Public Sector undertakings or Autonomous bodies with 3 years regular service in the grade will be eligible. The Selection is by merit for which the bench mark in overall grading in the Annual Confidential reports will not be below "Very Good"	i) Joint Secretary of the Ministry of Shipping looking after the charge of PHRD-Chairman ii) Chairman/Deputy-Chairman of the Port – Member iii) Any other Port Chairman or an officer having wide experience in the field to be nominated by the Ministry of Shipping-Member iv) Representative of Scheduled Caste/ Scheduled Tribes/Other Backward Classes nominated by Ministry of Shipping-Member	

**Application for the post of Financial Adviser and Chief Accounts Officer in
V.O.Chidambaranar Port Trust by absorption through composite method**

PROFORMA

1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC/UR :
5. Address for communication
with Telephone/Mobile No. :



6. Academic and Professional Qualification:

Exam/Degree	Year of Passing	Name of Instt./ Board/ University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

7. Employment History and Experience:

Name of the Ministry/ Dept./ Govt. organisation/ Autonomous Body/ company/ Corporation	Designation	Pay scale	Whether post is held on regular or ad-hoc basis	Period with date, month & year		Nature of work in brief
				From	To	

(Attach separate sheet, if required)

**8. Please mention details of appreciation/
Outstanding work done, if any, which
was duly recognised by the higher authority**

9. Enclosures (Please mention) :

10. Declaration:

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, the candidature will not be withdrawn:

Place:

Date :

Signature.....

Name and Address of the applicant.....

Certificate to be given by the Head of Office of

Shri / Smt

Designation

1. It is certified that the particulars furnished by the Officer are correct and he/ she is fulfilling the eligibility criteria.
2. The veracity of the qualification certificates and caste certificate submitted by the applicant are ensured and certified.
3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
4. His / her integrity is certified.
5. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.
6. Copies of APARs for the last 5 years from 2014-2015 to 2018-2019 are enclosed.

Dated:

Signature of the forwarding authority
along with office seal.

Particulars of the officer for whom vigilance Comments/clearance is being sought
(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :

7. Positions held (during the ten preceding years)

Sl. No.	Designation & Place of Posting	From	To

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(*):
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty(*):
11. Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date.(If so, details to be furnished including reference no., if any, of the Commission) :
12. Is any action contemplated against the Officer as on date (if so, details to be furnished) (*):

Date:

(Name & Signature)

(*): If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.