



வ.உ.சிதம்பரனார் துறைமுக ஆணையம்  
वी.ओ. चिदम्बरनार पत्तन प्राधिकरण  
V.O.Chidambaranar Port Authority  
(Ministry of Ports, Shipping & Waterways, Government of India)  
Administrative Office, Harbour Estate, Tuticorin - 628 004  
Tamilnadu



வ.உ.சிதம்பரனார்  
वी.ओ.ची पत्तन प्राधिकरण  
V.O.C Port Authority

Certificate Under :

IMS - ISO 9001:2015; ISO 14001:2015 &  
ISO 45001:2018 and ISPS compliant Port

Telephone : 0461 - 2352232  
Email Id : secretary@vocport.gov.in  
Website : www.vocport.gov.in

No. GAD-EST10ESTC(EST)/11/2024-GADSRDS(5887)/D. 2361 Date: 11/06/2024

To  
The Secretaries,  
All Major Port Authorities.

Sub: Filling up of the post of Senior Accounts Officer by absorption/ deputation method in V.O. Chidambaranar Port Authority- Applications called for - Reg.

Sir/ Madam,

Applications are invited for filling up of the post of Senior Accounts Officer in the Class I scale of pay of Rs.50000-160000 (Rs.20600-46500 pre-revised/ Rs. 10750-16750 pre-pre-revised) in V.O.Chidambaranar Port Authority by Absorption/ Deputation method from the eligible and willing Officers of Major Port Authorities, fulfilling the eligibility criteria prescribed in the Recruitment Rules for the said post. The copy of the Recruitment Rule is enclosed as Annexure-I.

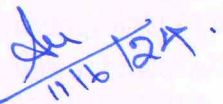
2. The application through proper channel may be sent in a prescribed proforma enclosed as Annexure II along with the following documents in an envelope, superscribing "Application for the post of Senior Accounts Officer in V.O.Chidambaranar Port Authority" so as to reach the office of the Secretary, V.O.Chidambaranar Port Authority, Administrative Building, Harbour Estate, Tuticorin - 628 004, Tamil Nadu on or before 29/07/2024.

- i) Photocopy of APARs of the applicant for the last 5 years, attested by an Officer not below the rank of Dy.HOD on each page. If APAR for a particular year is not available, last available APAR may be furnished with a "No Report Certificate".
- ii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No objection certificate from the respective Port.
- iv) Certificate by the Head of the Office of the applicant. Annexure- III.
- v) An Undertaking of the applicant not to withdraw his/her candidature, if selected.

- vi) Vigilance and Administrative clearance of the applicant is to be furnished in the format in Annexure-IV prescribed by the Ministry of Ports, Shipping & Waterways, letter No.A-12022/10/2005-PE.I dated 27th August 2010.
  - vii) The veracity of the qualification certificates and the recognition of the degree obtained by the applicant may be ensured and certified.
  - viii) If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to the penalty along with necessary documents may be sent by the forwarding authority along with the application.
  - ix) The crucial date for determining the eligibility criteria as regards to the qualification, experience, age etc will be as on the last date prescribed for receipt of applications.
  - x) Complete Service details of the applicants with posts held till date.
  - xi) Port has the right to withdraw the advertisement without assigning any reason(s).
3. Incomplete application or application received after the due date will not be considered.
  4. The Circular along with Annexures is also available on Website, [www.vocport.gov.in](http://www.vocport.gov.in)

Encl: As stated.

Yours sincerely,

  
11/6/24  
Secretary (I/C)



## RECRUITMENT RULES FOR CALSS I POSTS OF FINANCE DEPARTMENT

Name of the post	Number of post	Classification	Scale of Pay (Rs.)	Whether selection by merit or selection-cum seniority or Non selection post	Age limit for direct recruits	Whether benefit of added years of service is admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Senior Accounts Officer	2	Class I	Rs. 50000-160000 (Rs. 20600-46500 pre-revised / Rs. 10750-16750 pre-pre-revised)	Selection by merit	35	No	Essential: (i) Member of Institute of Chartered Accountants of India OR of Institute of Cost and Works Accountants of India. (ii) Five years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Government Undertakings.
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of Recruitment, Whether by Direct Recruitment or by Promotion or by Deputation/absorption and percentage of the posts to be filled by various methods.	In case of recruitment by promotion/deputation absorption grades from which promotion/deputation/absorption to be made		If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	
(9)	(10)	(11)	(12)		(13)	(14)	
Age : No Qualification: No, however a Degree from a recognized University is essential	2	By Promotion, failing which by absorption/ deputation, failing both by Direct Recruitment.	Promotion from Accounts Officer Grade I/Cost Accounts Officer in the scale of pay of Rs. 50000-160000 (Rs. 20600-46500 Pre-revised/ Rs.9100-15100 Pre-pre-revised) with 5 years regular service in the grade failing which Accounts Officer Grade I/Cost Accounts Officer in the scale of Rs. 50000-160000 (Rs. 20600-46500 Pre-revised/ Rs.9100-15100 Pre-pre-revised) with 2years regular service in the grade and a combined regular service of 8 years in the scales of pay of Rs. 50000-160000 (Rs. 20600-46500 Pre-revised, Rs.9100-15100 Pre-pre-revised) and Rs. 40000-140000 in the respective discipline of Finance Department. Absorption/deputation will be officers holding the post Senior Accounts Officer or post of Accounts Officer Grade I/Cost Accounts Officer in the scale of pay of Rs. 50000-160000 (Rs. 20600-46500 Pre-revised/ Rs.9100-15100 Pre-pre-revised) with 5 years regular service in the grade in a Major Port Trust- The existing post of Deputy Financial Adviser and Chief Accounts Officer in the scale of Rs. 50000-160000 (Rs. 20600-46500 Pre-revised/ Rs.10750-16750 Pre-pre-revised) will be re-designated as Senior Accounts Officer.		i) Chairman- Chairman ii) Deputy Chairman- Member iii) Head of Department in charge of the Department in which the vacancy occurs – Member iv) Head of Department in charge of the personnel – Member v) Representative of Scheduled Caste/Scheduled Tribe & Other Backward Class nominated by the Chairman- Member		

Application for the post of Senior Accounts Officer in V.O.Chidambaranar Port  
Authority by Absorption/Deputation Basis

PROFORMA

1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC/UR :
5. Address for communication  
with Telephone/Mobile No. :
6. Academic and Professional Qualification:

Affix passport  
size  
photograph

Exam/Degree	Year of Passing	Name of Inst./ Board/ University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

7. Employment History and Experience :

Name of the Ministry/ Dept./ Govt. organization/ Autonomous Body/ company/ Corporation	Designation	Pay scale	Whether post is held on regular or ad-hoc basis	Period with date, month & year		Nature of work in brief
				From	To	

(Attach separate sheet, if required)

8. Please mention details of appreciation/  
Outstanding work done, if any, which  
was duly recognized by the higher authority

9. Enclosures (Please mention) :

10. Declaration:

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, the candidature will not be withdrawn :

Place:

Date:

Signature.....

Name and Address of the applicant.....



Certificate to be given by the Head of Office of  
Shri / Smt .....

Designation .....

1. It is certified that the particulars furnished by the Officer are correct and he/she is fulfilling the eligibility criteria.
2. The veracity of the qualification certificates and caste certificate submitted by the applicant are ensured and certified.
3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
4. His / her integrity is certified.
5. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.
6. Copies of APARs for the last 5 years from 201-2015 to 2018–2019 are enclosed.

Dated:

Signature of the forwarding authority  
along with office seal.

ANNEXURE - IV

Particulars of the officer for whom vigilance Comments/clearance is being sought  
(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :

7. Positions held (during the ten preceding years)

Sl. No.	Designation & Place of Posting	From	To

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result. (\*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty(\*) :
11. Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date.(If so, details to be furnished including reference no., if any, of the Commission) :
12. Is any action contemplated against the Officer as on date (if so, details to be furnished) (\*) :

Date:

(Name & Signature)

(\*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.